E- Tender Notice

E-tender is invited along with Earnest Money of Rs.25000/- (Rupees Twenty Five Thousand only) & the tender cost of Rs. 500/- (Rs. Five Hundred only) may be filled online on http://etender.hry.nic.in for Haryana Space Applications Centre (HARSAC), Department of Science and Technology, Haryana, CCS Haryana Agricultural University Campus, Hisar, for outsourcing of various services/activities as per Part-I of Outsourcing Policy of Government of Haryana for a period of one year at HARSAC Hisar and HARSAC Node, Gurugram on contract basis in two bid system i.e. Technical Bid and Financial Bid. Documentary proof of online submission the Earnest Money and the Tender cost to be enclosed by the tenderer with technical bid otherwise financial bid will not be opened and tender will be rejected. The detailed terms & conditions of the tender can be seen on website https://etenders.hry.nic.in. Those interested may also visit the website of HARSAC i.e. www.harsac.org for pre-bid conditions. Pre-bid Conference shall be held in HARSAC office on 03.09.2020 at 11.00 a.m. The last date of receipt of online e-tender is 11.09.2020 up to 5.00PM as well as by post is 18.09.2020 up to 5.00 p.m. Technical bid shall be opened on 22.09.2020 at 11.00 a.m. and the Financial-Bid in respect of only technical successful bidders shall be opened at 03.00 p.m. on 25.09.2020 in the presence of tenderers/representatives. The financial bid will not be opened of that firm whose Technical Bid is not received by post.

Director, HARSAC
Haryana Space Applications Centre (HARSAC)
(Department of Science and Technology, Haryana)
CCS Haryana Agricultural University Campus
(www.harsac.org)

Telephone No. : 01662-232632

E mail : contact@harsac.org

Date of commencement of online filing of tender forms. : 28.08.2020

Pre-bid Conference : 03.09.2020 at 11.00AM

Last date & time for online filing of tender form : 11.09.2020 up to 5.00PM

Last date & time for receipt of tender documents by post : 18.09.2020 up to 5.00 p.m.

Date & time of opening of Tenders
Technical Bid : 22.09.2020 at 11.00 a.m.
Financial Bid : 25.09.2020 at 03.00 p.m.

Place of opening of tenders : HARSAC, CCS HAU Campus
Hisar 125004 (Haryana)

Address for communication : Director,
HARSAC, CCS HAU Campus,
Hisar-125004 (Haryana)
Ph.No.-01662 – 232632
contact@harsac.org
1. **Pre-Bid Conditions:**

a) The agency should be in operation for the last at least three consecutive years (i.e. from 01.04.2017 to 31.03.2018, 01.04.2018 to 31.03.2019 and from 01.04.2019 to 31.03.2020).

b) The agency should be registered under the provision of Contract Labour (Regulation & Abolition) Act, 1970 and rules framed there under and should be in possession of valid Labour license EPF/ESI Code service tax/PAN number/GST No.

c) The agency should not have been blacklisted by any Central/State Government Department/Organization. The track record of the firm/agency/company should be clean and should not have any involvement in illegal activities or financial misappropriations/fraud etc. Tender must be accompanied by declaration to this effect on its letter head duly signed by authorized person(s).

d) The Annual turnover of the agency should be of minimum Rs. 25.00 lacs each for the last three financial years. Annual accounts of the agency/service provider for last three years duly certified by the auditor must be attached with the technical bid.

e) Only Registered firms/agencies companies are eligible to furnish tender and not the individual person or unregistered agency/firm. The agency should have valid and up-to-date registration and shall enclose the certified copies in respect of the following:

   i. One self attested recent passport size photograph(s) of the authorized person(s) with name, designation, contact details.
   
   ii. Valid Registration No. of the Agency/Firm/Company.
   
   iii. Valid EPF Registration No. with Date.
   
   iv. Valid ESIC Registration No. with Date.
   
   v. GST Registration No. with Date.
   
   vi. PAN card under Income Tax Act.
   
   vii. Valid Registration with concerned Labour Department as per relevant Law/Act etc.
   
   viii. Proof of Annual Turnover as stated in 5(d) above supported by audited balance sheet.
   
   ix. Proof of experience as mentioned at 5(a) above.
   
   x. Supporting documents duly signed by the authorised signatory be attached with the technical bid.

f) (i) The quoted rates shall not be less than DC Rate as applicable from time to time for Hisar and Gurugram DC Rates plus EPF+ESIC+GST and all other statutory Liabilities. The agency (ies) quoting 2% or less as agency charges (including its administrative expenses and profit etc.) will not be considered. The service charges quoted should be upto 2decimals. Service charge will not be applicable on EPF and ESI etc. In case of two or more bidders have quoted same rate than the successful bidders shall be selected on the basis of draw of lots.