

ADMINISTRATIVE AND FINANCIAL POWERS DELEGATED IN THE 27TH MEETING OF THE GOVERNING BODY, HARSAC HELD ON 15.12.1999

Sr. No.	Nature of power	Chairman	Director	Chief Scientist	Remarks
1.	Appointment	To appoint Class I & Class II officers against the post created by the Governing Body and on the recommendation of Staff Selection Committee.	To appoint Class III & IV staff against the post created by the Governing Body and on the recommendation of Staff Selection Committee.	---	Power already delegated to the Chairman & Director, HARSAC by the Governing Body of HARSAC.
2.	Extension in joining time to appointee	For class I and Class II.	For class III and Class IV.	---	---
3.	Fixation and extension of probation and deputation period	For class I and Class II.	For class III and Class IV.	---	---
4.	To allow efficiency bars and promotions	For class I and Class II.	For class III and Class IV.	---	---
5.	Release of annual increment	--	In the case of Chief Scientist.	Full powers.	Power already delegated by the Governing Body, HARSAC to the Chief Scientist, HARSAC.
6.	To sanction training/ short term courses within India	More than 60 days course/ training	Up to 60 days course/ training.	Up to three weeks course/ training.	Power already delegated by the Governing Body, HARSAC to the Chief Scientist, HARSAC.
7.	Penalties (a) Minor punishment (b) Major punishment	For class I and Class II.	For class III and Class IV.	---	Governing Body and the Chairman, HARSAC shall be appellate authority for Class I & Class II and Class III and Class IV, respectively.
8.	Sanctioning of non-recurring	More than 1 lac but less than 5 lacs.	More than Rs.50,000.00 but less than Rs.1.00	Up to Rs.50,000.00.	Delegation to Chief Scientist & Director is for Rs.10,000.00 and

	expenditure at a time for each item		lac.		Rs.50,000.00, respectively.
9.	Permission for taking work for which fee etc. is offered	For class I and Class II.	For class III and Class IV.	---	---

Sr. No.	Nature of power	Chairman	Director	Chief Scientist	Remarks
10	Compensation for the accidental loss of property	Maximum of Rs.5000.00 or a month's salary of Class I & Class II whichever is less.	Maximum of Rs.2500.00 or a month's salary whichever is less.	---	---
11	To declare stock article surplus/ unserviceable/ condemned	More than Rs.10,000.00 but less than Rs.30,000.00 at a time.	More than Rs.1,000.00 but less than Rs.10,000.00 at a time.	Up to Rs.1,000.00 at a time.	Subject to such guidelines as may be invogue in Government.
12	To write off unserviceable stock articles and to sanction breakage, shortage, demurrage, warfage charges etc.	More than Rs.5,000.00. Full powers.	More than Rs.1,000.00 but less than Rs.5,000.00.	Up to Rs.1,000.00 at a time.	---
13	To dispose of by auction or otherwise any stock article which was declared surplus/ unserviceable by competent authority	Committee will be constituted from time to time.	---	---	---
14	To sanction rewards / honorarium, fee and advance increments.	Full powers.	---	---	---

